



September 10-11, 2018

Pregnancy Risk Assessment
Monitoring System
2018 National Meeting
Celebrating **30** Years:
Protecting Mothers of Today for
Babies of Tomorrow



2018 PRAMS National Meeting Logistics

We look forward to seeing you at the 2018 PRAMS National Meeting! The following document has been prepared to provide you with important meeting information.

State Materials Exhibit Tables

We ask that each state bring a copy of their survey, mail packet materials sent during data collection, and any other relevant products (such as incentives, rewards, promotion materials, fact sheets, etc.) for display. If available, please bring a team picture to display along with your state materials.

Exhibit tables will be available in the Atrium Ballroom for you to display your materials. The room will be available for you to set up your displays on Sunday, September 9th from 6:00–8:00pm and Monday, September 10th from 7:30–8:30am. Each table will be labeled with state names. Materials must be removed by 6:00 pm on Tuesday, September 11th.

Abstract Notification

Submitting authors will be notified via email of abstract status by Friday, June 8, 2018.

Presenting authors of accepted abstracts will be required to register for meeting by Friday June 15, 2018.

If you have any questions about the status of your abstract or The 2018 PRAMS National Meeting, you can contact Ayanna Harrison at (AHarrison@cdc.gov).

Presentation Materials

We will not be distributing copies of the presentation handouts at the meeting. Presenters are asked to submit their presentations prior to the meeting. Attendees may download presentations from the PRAMS SharePoint site before and after the meeting.

Oral Presenter Information

Each conference room will be equipped with a laptop and LCD projector for PowerPoint presentations. Presentations should be compatible with PowerPoint 2007 (or later). All presentation files should be sent to Megan O'Connor (MOconnor@cdc.gov) by August 10th so they can be uploaded to the PRAMS SharePoint site and preloaded on the conference laptops. If you make additional edits, and as a precaution, please bring the electronic version of your presentation to the National Meeting on a thumb drive and arrive for your session at least 15 minutes early so we can ensure your presentation is correctly loaded onto the laptop prior to the beginning of the session.

Poster Session

The Poster Session provides an opportunity to view poster presentations on an array of topics including collaboration and promotion, operations, and state-level analyses of PRAMS data. This event also provides an opportunity for PRAMS state staff and invited guests to network and to share best practices and lessons learned.

Atrium Ballroom will be available for your poster setup from 6:00–8:00pm on Sunday, September 9th and from 7:30–8:30 am on Monday, September 10th. The poster boards provided will be 4ft x8ft in dimension. The table below indicates the numeric placeholder for your poster (this number holds no significant value; it has been assigned for organizational purposes only). Please have your poster in its assigned place no later than 8:30am on Monday, September 10th since poster judging will be on-going throughout the day on Monday. The poster session will begin promptly Monday at 11:15am.

The poster session has been divided into two sessions. Session A will take place from 11:15-12:00 pm and Session B will be from 2:00-2:45am. This will allow participants to present their poster and view other posters without conflict. Each state will present (stand next to) their poster during their assigned session. Poster assignments, including the poster number and session will be provided at a later date. If you would like to send your poster to the hotel prior to arriving, please see shipping instructions below.

Shipping Instructions

To ensure that any materials sent to the hotel arrive on time, please schedule your package to be delivered to the hotel one or more days prior to the start of the meeting. Packages are received and handled by an onsite UPS Store.

Please note the following format for package labeling:

Hilton Portland Downtown

Hold for Guest (Guest Name)

(Arrival Date) (Guest Cell Number)

921 SW 6th Avenue

Portland, OR 97204-1202

For the UPS Store contact information or more information about shipping instructions and in-bound receiving/handling fees that will be applied to all package(s), please [click here](#).